

# LEADING CHANGE PROGRAM APPLICATION

## STRENGTHS & WEAKNESSES

What do YOU consider to be your top three leadership strengths?

- 1.
- 2.
- 3.

What will others say your leadership strengths are?

- 1.
- 2.
- 3.

What do YOU consider to be your top three leadership weaknesses?

- 1.
- 2.
- 3.

What will others say your leadership weaknesses are?

- 1.
- 2.
- 3.

## YOUR INTEREST

What is your interest in this program? How will you have this program make a difference for others?

## SITUATIONAL EXPERIENCE

**Describe a time when you produced results in life and did not have the agreement of others.**

**Detail an occasion where you demonstrated well-developed communication skills.**

**Give an example from your past of your ability to take correction and use it productively.**

**Describe a time when you actively demonstrated communication that contributed to others.**

**What has been your experience in being a leader?**

**What skills do you use to motivate people?**

**What do the others say about how you impact their lives?**

**Tell me about your life and what challenges or obstacles you are experiencing.**

**What is your definition of integrity?**

The tuition for this 5 month, 15 session program, is \$995. Small Business Grants may be available to companies with less than 20 employees.

I am applying for the Small Business Tuition Grant.

**OPTIONAL ADD-ON: THREE COACHING SESSIONS FOR \$499**

One-on-one coaching allows you to gain perspective, and integrate what you are learning and how you are developing yourself, which ultimately boosts the results achieved from this program. While you are a participant in this course, you also have the option to purchase three additional one-on-one coaching sessions with Alicia Marie for \$499 (regularly \$975). This offer ends on day of final program session. All participants are eligible for a complimentary coaching session. If you haven't had a complimentary session with a People Biz coach before, please call our office to get scheduled.

#### AGREEMENT FOR CURRENT COACHING CLIENTS:

As with all of our public training programs, Leading Change is free to our current full-time coaching clients.

If I am participating in this course for free as a full-time coaching client, I understand that if my status changes from full-time coaching client, I will owe the prorated amount for the remainder of the program. Full-time coaching clients are scheduled for three sessions per month with their People Biz coach.

If I am participating in this course as a part-time coaching client, I understand that I will pay half of the tuition owed. Part-time coaching clients are scheduled for sessions every other week with their People Biz coach.

Please select the option that applies to you:

- I am applying for this program as a current full-time coaching client.  
 I am applying for this program as a current part-time coaching client.

#### PAYMENT INFORMATION

*Payment is required to reserve space into the program.*

**Refund Policy:** Tuition is non-refundable if participant leaves the program after the first month.

Name on Card:			
Credit Card Number:		Exp. Date	
Signature:		Today's Date	
We will be using Google Sites for the Leading Change Program. Participants will need a Google or Gmail account to be able to access the group's site. If you need help setting up a Google account, please call our office.			
Google Email Address:			

## AGREEMENTS & GROUND RULES FOR LEADING CHANGE

I understand that the Leading Change program is co-created. I understand and agree that I am fully responsible for my physical, mental, and emotional well-being during the program. I understand and agree that this is not counseling or therapy.

I agree to attend all sessions and to promptly let the group know when I have to miss via e-mail.

I agree to complete and upload the group prep-form and completed exercises no later than one business day prior to each session.

I understand that there may be times when I do not want to be in the program. I agree to communicate this to the group and work it out.

I expect to receive exercises and homework.

I give the group and the coach permission to speak freely and I agree to speak freely. This is necessary for us to develop communication. I agree to keep everything that is said in class confidential and to not repeat anything said to someone outside of class.

I agree to keep a Leading Change notebook, with all items I might need in the notebook, available during each session.

I agree to allow the group to hold me accountable for my actions and promises made.

I am willing to give up "victim" language and grant permission to the group to call attention to it if I do use this language.

I understand that, as in life, there will be times when I am feeling uneasy, apathetic, angry, sad, disappointed, elated, enthusiastic, or full of joy, peace and satisfaction. All of these emotions will likely come up and it is normal when personally growing and developing myself as a leader.

I agree to have this program make a difference in the lives of others. I agree to act as a leader on our calls, in my business and in my community. I agree to let the group hold me accountable to a high standard of leadership and integrity.

If this application leads to enrollment in this program, I agree to be a leader on the calls during the entire program, manage my integrity, keep my word, stay in the program for the entire time and courageously give it all back to my family, employees and community.

### INTELLECTUAL PROPERTY

I understand that any and all information given to me is for my personal use and cannot be used to sell or make public. Items and information cannot be copied, distributed or duplicated, in any way. In line with confidentiality, I agree that I will not keep or save any of the session recordings after the program is over. Note taking is permitted, with the understanding that they are for my own personal use. I am clear that all work product is the property of People Biz, Inc. I understand that I will likely meet other People Biz clients through courses and social media. I agree that I will never try to solicit People Biz clients for coaching, training, consulting or facilitation services.

Printed Name		Today's Date	
Email Address		Phone Number	
Mailing Address			
Signature			